

Wokingham United Charities

Addressing isolation and loneliness Grant Application Guidance and Form - 2019

'Addressing isolation and loneliness' Grants Guidelines

The trustees of Wokingham United Charities recognise the increasing problems of isolation and loneliness amongst vulnerable groups in our community, backed up by our research that identified "access to services" as a key area of disadvantage locally. We therefore welcome applications for projects designed to help people facing isolation and/or loneliness in our community.

We are only able to support residents of our 'Area of Benefit' – the five civil parishes of Wokingham, Finchampstead, Wokingham Without, Hurst and Ruscombe.

To check if your project/service qualifies, enter the postcode of your location (or one of your typical beneficiaries) into <http://mapit.mysociety.org> this will show the 'Parish'.

When you can apply?

See dates below.

Grant Programme	Maximum Amount	Applications Open	Applications Close	Decision / Award
Addressing isolation and loneliness	£5,000	1 Jul 2019	11 Aug 2019	October 2019
		1 Dec 2019	19 Jan 2020	March 2020

What costs can be covered by a grant?

We are interested in projects that prevent or relieve isolation and/or loneliness in our community. Whilst traditionally "loneliness" has been associated with the elderly, recent research shows that this is an increasing challenge for younger adults and children too. Projects could include sessional activities/respite support, equipment for sessional activities, trips and residential breaks or approaches to improve access to services such as transport or digital inclusion. We are interested in new approaches and innovative ideas as well as sustainable approaches to supporting your community. Applications demonstrating strong community involvement are particularly welcomed.

Our Relief in Need Fund awards grants of up to £5,000 to enable not for profit organisations to do something they otherwise couldn't afford to.

What we can't fund?

- Replacement of statutory (public) funding
- Sponsorship of fundraising events or activities
- Retrospective expenditure/funding
- Development of financial reserves of your group

Who can apply?

We offer funding to organisations supporting people in one of our 'Area of benefit' facing isolation and/or loneliness. We will give priority to joint applications from locally-based groups, working together to deliver successful and sustainable approaches to tackling disadvantage.

We are particularly interested in helping organisations unlock *additional* external or match funding where it assists people in our area of benefit.

Any not-for-profit organisation can apply, however, larger organisations without strong local connections are unlikely to be successful. For non-charitable organisations, additional requirements apply.

Trustees wish to encourage applications from as many organisations as possible. We therefore limit projects/organisations to one grant per financial year (From 1st April to March 31st). Organisations will not be able to apply for future funding until the previous project has ended and a monitoring form completed and returned.

Award criteria

The trustees will want to see clear evidence that your project will benefit

- People facing isolation and/or loneliness
- People resident in one of the 'priority areas'

We are also interested in how you have involved the community and other groups in your project, as this is key to long term viability.

Applying for a grant

- If you consider your project is eligible for a grant please complete the application form following.
- The trustees will consider all applications carefully but are not be able to commit to grant all applications received. The trustees' decision on awarding grants is final.
- If you have any queries or need help with the application process, please contact our Grants Manager by email:- grants@wokinghamunitedcharities.org.uk or telephone:- 07598 583513 or check our website www.wokinghamunitedcharities.org.uk

Data Protection

In submitting this application, you are confirming you have the written agreement and permission of any individuals identified in your application to pass their personal information to Wokingham United Charities, who will hold and process their personal data in accordance with all current data protection legislation.

We will use this information only for the purposes of assessing your application, managing or monitoring any grant awarded, related administration or research purposes, and for sharing relevant information to other funding organisations to use in their own assessment of applications and managing or monitoring of grants awarded. Data may be retained for up to 6 years, in accordance with our data retention policies, after which time it will be destroyed.

We respect your privacy. The data will be stored and processed by us securely and in accordance with the privacy policy on our website www.wokinghamunitedcharities.org.uk

Wokingham United Charities may wish to contact you from time to time via post, email or call in relation to another opportunity that might benefit you or your organisation. (Such opportunities might include but are not limited to new grants scheme, vacancies at the Westende Almshouses or other relevant events to the local voluntary sector) please select yes or no below if you would be happy for us to contact you under these circumstances.

Please note we will not contact you with junk mail/spam, we will only contact you where we feel there is a legitimate interest to you or your organisation. You are also welcome to contact us at any time and retract permissions to contact you. Should you select not to be contacted then you and your organisation may miss out on a potential funding opportunity you might otherwise be eligible for. Please note selecting no will not affect the decision of this application.

Yes No (please tick as appropriate)

FOR OFFICE USE ONLY	DATE RECEIVED:	GRANT NO.
---------------------	----------------	-----------

LONELINESS & ISOLATION GRANT APPLICATION FORM 2019

About your organisation

A	Your organisation	
	Name of Organisation: Please include website	
	Address including postcode:	
	What type of Organisation are you? If Charity/CIO include Charity Commission Reference	
	Brief Description of your organisation's activities, listing your aims and objectives	
	How long has your organisation been in existence? <i>NB New organisations may be asked to provide a summary budget or a business plan.</i>	
B	Your Organisation's Financial Situation	
	What is your organisation's main source of income?	<i>Fundraising / Contracts / Trading / Investment / Service Charges</i>
	For the last accounting / financial year, what was your total :	Date of last financial year end: dd/mm/yyyy
	Total Income (£)	
	Total Expenditure (£)	
	Total Surplus (or deficit) (£)	
	<i>If you think that the balances at the end of this financial year will be very different from those shown in the last approved accounts, please give details</i>	
	Total Current unrestricted Reserves (or your current account balance) (£)	
	<i>Please explain why your reserves (or current account balance) cannot be used for this project</i>	

C	Previous Applications										
	<p>Has your organisation previously applied for a Grant from Wokingham United Charities? <i>If yes, please give details of the project and the dates, amount of any grant received.</i></p> <p>Please note that Organisations will not be able to apply for future funding until the previous project has ended and our monitoring form completed.</p>										
D	Sources of funding for this Project										
	How much Grant are you applying for?	£									
	<p>Will you be contributing any of your own funds to the projects or undertaking any fundraising? <i>If so, please state how much and how these funds have been raised</i></p>										
	<p>What other sources of funding for this project have you applied for / are you applying for?</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Funder</th> <th style="width: 33%;">Amount requested</th> <th style="width: 33%;">Status (confirmed, pending, unsuccessful)</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>		Funder	Amount requested	Status (confirmed, pending, unsuccessful)						
Funder	Amount requested	Status (confirmed, pending, unsuccessful)									
	<p>We are particularly interested in helping organisations unlock <i>additional</i> external or match funding where it assists people in our area of benefit. If you have not applied for other sources of funding, please give a reason for this.</p>										
E	Evidence of your financial status										
	<p>All applications must be accompanied by copies (online link is preferred) of the following information <u>Without this information, the trustees will be unable to consider your application.</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Latest approved statement of income and expenditure or other financial report which indicates your financial position provided in Section B <input type="checkbox"/> Balance Sheet or Bank statements showing the balances at the end of your financial year 										
	<p>If your application is successful, to whom should the cheque be made payable?</p>										

All about your Project

F	Your Project location The trustees will want to see clear evidence that your project will benefit <ul style="list-style-type: none"> - People facing isolation and/or loneliness - People resident in our 'Area of benefit' – see guidance notes for explanation <i>NB without this information, we will not be able to consider your organisation for a grant.</i>	
	Please identify which 'age group' your project serves:	<i>Elderly / Working age adults / Children & young people / Families / OTHER</i>
	Please identify how many people will benefit directly from your project?	
G	What is the "need" you are seeking to address, and what evidence do you have of this? Why is this important locally?	
H	Provide a brief description of your project or scheme and how it will work. How does it address the "need" you described previously?	
I	Why is your organisation in the best place to deliver this "project"? Is this really the best way to fill the "gap"? What have you learned by talking with others? Would working with others provide better results and/or avoid duplication?	

J	What are the outcomes / benefits from your “project”? - How many people will benefit, directly and/or indirectly? In what ways will they benefit?
K	How are the community / beneficiaries involved? This is key to long term viability. For example: <ol style="list-style-type: none"> 1. How has the local community influenced and shaped the idea? 2. How is the local community involved in the delivery / oversight of the “project”?
L	Your “project” monitoring – explain how will you know that you have been successful?
M	Describe your “project” Budget/Costs and Timelines.
	Explain how much your project will cost (£) <i>Please give an itemised expenditure breakdown of your project. This must include evidence (i.e. suppliers’ estimates or price lists) of the likely cost of all items of expenditure, e.g. goods or labour costs.</i>

	How long will the project run for? If this is a new project, how long will it take you to get started? Please provide an expected “start date” and “end date” for your project.	
N	Management of the “project” – explain who is in charge and how you will work with other groups, partners, volunteers etc. in the delivery of your “project”.	
O	Details of the person completing the form so we can contact you if we have questions about your application.	
	Name:	
	Position:	
	Address for correspondence (if different from above):	
	Telephone (daytime):	
	Telephone (mobile):	
	Email:	
	<p>I declare that the information provided is accurate and correct. I confirm that I have the written agreement and permission of any individuals identified in our application to pass their personal information to Wokingham United Charities, who will hold and process their personal data in accordance with their privacy policy.</p> <p>I give permission for you to share this information confidentially with other agencies to help assess our application.</p> <p>If you would like Wokingham United Charities to keep you in touch with other aspects of the charity’s work, including vacancies at the almshouses and grant opportunities, please tick here <input type="checkbox"/></p>	
	SIGNATURE:	Date:

Please return the completed application form together with the requested supporting information to:

Grants Office, Wokingham United Charities
Westende, London Road, Wokingham, RG40 1YA
grants@wokinghamunitedcharities.org.uk
Tel: 07598 583513